CLIENT INFORMATION SHEET DATE: _____

☐ Litigation Support ☐ Business Valuation ☐ Tracing ☐ Joint ☐ Court Ordered

Client's Name:	
Address:	
Home Phone:	Work Phone:
Cell Phone:	Email:

Client's Attorney:	Email:
Address	
Office Contact Person:	Email:
Office Phone:	FAX:
Cell Phone:	

Spouse's Name:	
Address:	
Home Phone:	Work Phone:
Cell Phone:	Email:

Spouse's Attorney:	
Address:	
Office Phone:	Email:
Office Contact Person:	Email:

STYLE Including County:		
Date Of Marriage:	Mediation:	Trial:
Services Requested Including Business name for BV: **Is your case set for trial or mediation in the next 60 days?**		

*Our firm, in most cases, requires a minimum of 60 days to complete all matters.

FOR OFFICE USE ONLY

Engagement Letter: ☐ Sent to Client ☐ Received ☐ Requested by

Retainer: ☐ Requested $ _____ ☐ Received ☐ Applied